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Campbellfield: 9359 1222

**Geelong:** 5229 7233 **Melbourne:** 9614 3128

# PROFESSIONAL STAFF RECRUITMENT

## People Management is arguably the most demanding aspect of every manager's role.

You must lead, motivate, inspire, and encourage. Sometimes you have to evaluate your employees, discipline and even fire. When it comes to hiring staff new people can be a breath of fresh air for your business or your worst nightmare.

At Flexi we specialise in people that fit. We recognise the importance of finding, attracting and retaining the best talent in order to remain ahead in your challenging and competitive industry. By providing high quality candidates from entry level to executive roles, Flexi Personnel can guarantee a very low turnover. On average, for every 30 permanent staff, there is only 1 person we have to replace.

As a full service recruiter Flexi Personnel knows that you have enough to do without having to sort through stacks of resumes. That's where we come in, dedicated to understanding the unique skill set that your company requires. It is important that a recruitment partner really gets the unique nature of a particular sector or business environment. This is something our recruitment team takes seriously building a long-term partnership with your business.

So whether it's a short-term assignment, contract or permanent role, let us help you find your best talent so that you can get your work done on time and within budget.

## **INTRODUCING YOUR INDUSTRY SPECIALISTS**



**Lucinda Layman** Business Manager

Lucinda's role includes IT, Professional, Childcare. She has been in the recruitment industry since 2001 and is extremely adept at building relationships and connecting businesses to great candidates.

Knowing your business and understanding the key issues you are trying to address is a key element to Lucinda's approach to recruiting talent into your business.



**Lisa Dillon**Business Manager

Lisa has been in the recruitment industry since 1996. With a Diploma in HR Management, she is passionate about building trust and strong relationships with her clients and candidates.

With a long and rewarding track record specialising in permanent placements, Lisa prides herself on treating people the way she would want to be treated. Let's join forces and make a difference together.



**Esther Maglitto**Recruitment Consultant

Esther has over 5 years' experience in recruiting and works closely with both candidates and clients to find the right solution for both parties.

Esther is known for her ability to build relationships quickly and her professional and friendly personality. Specialising in recruiting for Commercial, IT, Professional and Executive roles, Esther prides herself on her dedicated approach and is passionate about finding the right fit for your business.



**Sharon Lynch** Recruitment Consultant

As the Recruitment Consultant for the Commercial, IT and Professional sectors Sharon is on the frontline of spotting and securing talent for her clients.

With over 10 years experience in the recruitment industry Sharon has a passion and enthusiasm for getting the job done right the first time, with as little fuss as possible. Her role is to ensure that the Flexi commitment to "best fit" is achieved – every time.

## **KEY INDUSTRIES**

#### **Executive Recruitment**

Project Managers
Change Managers
General Managers
Managing Directors
Procurement Managers
Human Resources Managers

### Administration/Accounts

Accountants
Accounts Payables
Accounts Receivables
Administration Managers
Bookkeepers
Credit Controllers
Customer Service Clerks
Data Entry Operators
External Sales
Human Resource Assistants
Internal Sales
Office All-rounders
Office Managers
Payroll Clerks

#### I.T.

QA Managers
Business Analysts – Business/Technical
Programmers
Testers

Project Managers – Business/Technical









Our business is at your service. Call us to arrange a discussion.

